

TUCKASEIGEE WATER & SEWER AUTHORITY

BOARD MEETING

The Tuckaseegee Water & Sewer Authority conducted a virtual meeting via Zoom on Tuesday, **January 19, 2021**, at 5:30 pm.

Present via

| | | |
|--------------------|------------------------------------|-----------------------------|
| Zoom/Audio: | Jeff Goss, Chairman | Tim Parris, Board Member |
| | Tracy Rodes, Vice-Chairperson | David Nestler, Board Member |
| | Daniel Manring, Executive Director | Mike Byers, Board Member |
| | Nancy Hoyle, Secretary | Ron Mau, Board Member |
| | Diane Sherrill, Attorney | Tom Sawyer, Board Member |

Absent: Mick McCardle, Board Member

Call to Order: Chairman Goss

Ethics Statement: Read by Chairman to the Board

Public Comment: None

Approval of Minutes: Motion was made by David Nestler to Approve the Minutes from November 17, 2020 and from December 8, 2020. Ron Mau Seconded the Motion. All Ayes.

Agenda Additions or Deletions: Motion made by Ron Mau to approve the presented agenda. David Nestler seconded the Motion. All Ayes.

Discuss/Take Action-Asset Inventory and Assessment (AIA) Project: As discussed in previous meetings, McGill Associates have been working on the Asset Inventory and Assessment (AIA) Project. Members of the staff from McGill were present to answer questions and discuss the draft. The Board must adopt the report. Questions and comments will be collected and sent to McGill and the report will return at a later date for Board approval.

Discuss/Take Action-WWTP #2 Budget Amendments: Budget amendments are necessary to move forward with combining WWTP #2 Phase I and Phase II into a single project. This involves transferring the remaining funds from the original WWTP #2 Plant Upgrade –Advanced Planning Project and the WWTP #2 Rehabilitation-Phase I Project into the WWTP #2 Rehabilitation-Phase II Project. This amendment does not involve any additional funds at this time, but rather the

transfer from one project to another. If approved two projects will be closed out leaving only the WWTP#2-Rehabilitation Phase II Project.

| PROJECT: | APPROVED BUDGET | REMAINING FUNDS |
|--------------------------------|------------------------|------------------------|
| WWTP #2-Advanced Planning | \$30,000.00 | \$2,592.50 |
| WWTP#2-Rehabilitation Phase I | \$2,776,600.00 | \$2,598,645.00 |
| PROJECT: | APPROVED BUDGET | AMENDED BUDGET |
| WWTP#2-Rehabilitation Phase II | \$4,687,206.00 | \$7,288,443.50 |

Motion was made by Ron Mau to close out the WWTP #2-Advanced Planning and transfer \$2,592.50 to Capital Reserve. Seconded by Tracy Rodes. All Ayes.

Motion was made by Ron Mau to close out WWTP #2- Rehabilitation Phase I and transfer \$2,598,645.00 to Capital Reserve. Seconded by Tracy Rodes. All Ayes.

Motion was made by Ron Mau to transfer \$2,601,237.50 from Capital Reserve to WWTP #2-Rehabilitation Phase II. Seconded by David Nestler. All Ayes.

Discuss/Take Action-Annual Meeting: As per the Amended By-Laws, the Annual Meeting is scheduled for the first Tuesday of March every year. Daniel Manring has suggested the meeting move forward as planned, simply switching to a virtual format and if the opportunity presents later in the year, a social gathering could be scheduled. David Nestler made a motion to hold a virtual Annual Meeting on the first Tuesday of March at 5:30 pm, as recommended. Ron Mau seconded the Motion. All Ayes.

Motion made by Ron Mau to enter Closed Session-To Discuss Attorney-Client Privilege -Pursuant to GS 143-318.11 (a)(3). Tracy Rodes seconded the motion. All Ayes.

No action was taken during Closed Session.

Motion made by Tracy Rodes to return to Open Session Ron Mau seconded the motion. All Ayes.

Organizational Updates (Attachment):

- 1) COVID-19 Related.
- 2) Current In-Progress Project Briefing.
- 3) Financial Overview-Nancy Hoyle

Ron Mau made a Motion to adjourn. The Motion was seconded by David Nestler. All Ayes.
The meeting was adjourned at 7:10 pm.

**These minutes were approved at the following Business Meeting held on Tuesday, February 16, 2021.*